

THE HANG SENG UNIVERSITY OF HONG KONG

Scholarship and Financial Assistance Committee

Guiding Principles for Scholarship/Award and Financial Assistance Schemes

Categorization of Scholarship/Award and Financial Assistance Schemes

1. Financial support schemes administered by the Hang Seng University of Hong Kong (the “University” or “HSUHK”) are categorized into five types according to function:

Type	Schemes
1	Entrance Scholarships
2	Academic Scholarships
3	Co-curricular Scholarships/ Awards
4	Overseas Learning Scholarships/ Awards
5	Financial Assistance

Scholarship Cap

2. The maximum number of scholarships/ awards that a student may receive per academic year is capped at one for Type 1 – Entrance Scholarships and two for Type 2 – Academic Scholarships. There is no scholarship cap in relation to the financial support scheme Type 3, 4 and 5.

Type	Schemes	Cap in each Academic Year
1	Entrance Scholarships	1
2	Academic Scholarships	2
3	Co-curricular Scholarships/ Awards	N/A
4	Overseas Learning Scholarships/ Awards	N/A
5	Financial Assistance	N/A

Scholarship and Bursary Amount

3. The amount of any scholarship and/or bursary is determined with reference to the following conditions:

Type	Schemes	Conditions
1	Entrance Scholarships	Where a student is already receiving a support from the Study Subsidy Scheme for Designated Professions / Sectors (SSSDP), OR is eligible for the Non-means-tested Subsidy Scheme (NMTSS), the actual amount of scholarship/award, in relation to tuition fee, will be subjected to the deduction of the subsidy amount, unless otherwise specified by scholarship donors.
2	Academic Scholarships	
3	Co-curricular Scholarships/ Awards	
4	Overseas Learning Scholarships/ Awards	The amount of any scholarship/award will be determined based on: 1. The destinations of the overseas learning programme; AND

		2. The level of financial need of the student, with reference to the level of tuition fee grant they receive from the HKSAR Government Student Finance Office under the Financial Assistance Scheme for Post-secondary Students (FASP). Special cases, where students face extenuating circumstances, will be considered on a case-by-case basis.
5	Financial Assistance	The amount of any bursary will be determined based on the level of financial need of the student, with reference to the level of tuition fee grant they received from the HKSAR Government Student Finance Office under the Student Finance Office of the HKSAR Government under the FASP. Special cases, where students face extenuating circumstances, will be considered on a case-by-case basis.

Student Status

4. All current HSUHK students/fresh graduates are eligible to be considered for scholarships/awards. Students who participate in the University approved internship and exchange programmes are regarded as current HSUHK students. Recipient of any scholarship/award/bursary must be an active student by the time of application, selection and disbursement. Any student who is withdrawn from/deregistered with the HSUHK/has his/her student status deactivated, even if having in good academic standing in the previous academic year, will not be considered.

Duration of Study

5. With the exception of entrance scholarship or scholarships/awards designated to recognize students' performance before admission to the HSUHK, a student should have completed at least 2 semesters of study consecutively (the summer session is treated as an extension of the 2nd semester) at the HSUHK to be considered for a scholarships/awards.
6. Any student who studies at the HSUHK for longer than the normal study period and is in their final year (i.e. the 5th year), his/her academic result from the penultimate year will be assessed alongside that of the Year 3 students studying for the normal study period, rather than the graduating class.

Study Load

7. Students should have at least taken 24 credits ¹ at the HSUHK in the previous academic year to be considered for a scholarships/awards, except for first year students.

Renewable Scholarships/ Awards

8. For scholarships/awards with the possibility of renewal and/or that are meant to cover the entire 4 years of study, the coverage is limited to 4 years or any other stipulated period of time, starting from the student's first registration at the HSUHK. Scholarships/awards will be withheld if the student takes leave or withdraws from study at the HSUHK; special cases, where students face extenuating circumstances, will be considered on a case-by-case basis by

the Scholarship and Financial Assistance Committee.

9. With effect from the academic year 2018/19, students ² who fail to have their scholarship renewed in a particular year, the entitlement to be considered for the scholarship in subsequent years will be forfeited.

Eligibility for Entrance Scholarship

10. With effect from academic year 2019/20, newly admitted students are required to meet the following criteria for consideration of entrance scholarships:
 - a. Only student admitted to the University, in Semester 1, with current year HKDSE result are eligible;
 - b. Academic result of combined HKDSE certificates will not be considered; and
 - c. Students will be considered for any entrance scholarship once during their study at the University; any student who is transferred/re-admitted to the same or another programme for whatever reasons, he/she will not be considered for any entrance scholarship. Special cases will be considered on a case-by-case basis by the Scholarship and Financial Assistance Committee.

Conditions of Scholarships/ Awards and Bursaries ³

11. Recipient is required to attend functions related to the scholarship/award and/or bursary organized by respective donors and/or the HSUHK.
12. Eligible student who fails to submit application through the [SFR-APP](#) and/or provide/update bank account information through the [eCampus](#), for disbursement purpose, by the designated deadline set by the Student Affairs Office, his/her application would not be considered and/or scholarship would be forfeited.
13. The HSUHK reserves the right to withhold disbursement or to request the recipient to reimburse the scholarship/award/bursary if the recipient's conduct is deemed unsatisfactory or the recipient is not an active student or has outstanding fees or payments.

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October 2019

¹ Credits earned during his/her exchange study will be counted.

² Students awarded the scholarships before academic year 2018/19 shall abide by the renewal conditions stated in the corresponding scholarship regulations.

³ A student should fulfil point 4 to point 7 as mentioned above simultaneously in order to be eligible for consideration of scholarships/ awards, which are normally given out on a yearly basis.