THE HANG SENG UNIVERSITY OF HONG KONG

Residential Colleges

**Application for Withdrawal from Residential College**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  | Student ID No.: |  | Gender: | M / F |
| Contact No.: |  | RC: |  | Room-Bed: |  |

**Withdrawal Confirmation**

I would like to apply for withdrawal from Residential College.

Last Date of Stay Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to pay a penalty charge of HK$100 per day plus daily rate of RC fee if I fail to vacate my room or comply with move-out procedures at the late date of stay requested.

**Reasons for Withdrawal** *(please ✓ where appropriate)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Study arrangement | | | |
|  |  |  | Joining an exchange programme | |
|  |  |  | Suspension | |
|  |  |  | Completion of study | |
|  |  |  | Withdrawal from study | |
|  |  |  | Termination | |
|  | Financial difficulty | | | |
|  | Family issue | | | |
|  | Roommate relationship | | | |
|  | Surrounding environment of Residential Colleges | | | |
|  | Others, please specify: | | |  |

**Your New Residence** *(please ✓ where appropriate)*

|  |  |  |
| --- | --- | --- |
|  | Off-campus accommodation in Hong Kong | |
|  | Living with relatives/ friends | |
|  | Back home | |
|  | Housing outside Hong Kong | |
|  | Others, please specify: |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

2018.11